



## PRIVACY STATEMENT.

### ▪ INTRODUCTION.

Satori Recruitment ("we", "us", or "our") is committed to protecting and respecting your privacy. This Privacy Statement explains how we collect, use, disclose, and safeguard your information when you use our services, including our website and any related services.

### ▪ INFORMATION WE COLLECT.

We may collect and process the following data about you:

- **Personal Identification Information:** Name, email address, phone number, etc.
- **Professional Information:** CVs, employment history, educational background, skills, references, etc.
- **Technical Data:** IP address, browser type, access times, and pages viewed.
- **Communication Data:** Any communications you send to us, including emails, chats, or other messages.

### ▪ HOW WE USE YOUR INFORMATION.

We use the information we collect in the following ways:

- To match your skills and qualifications with job vacancies.
- To communicate with you about job opportunities, interviews, and the recruitment process.
- To improve our services and website.
- To comply with legal obligations and to protect our rights.

### ▪ LEGAL BASIS FOR PROCESSING.

We process your personal data on the following legal bases:

- **Consent:** When you have given explicit consent for us to process your personal data for specific purposes.
- **Contractual Necessity:** To fulfill our contract with you or to take steps at your request before entering a contract.
- **Legitimate Interests:** To pursue our legitimate interests in a way that does not override your fundamental rights and freedoms.

- **DATA SHARING AND DISCLOSURE.**

We may share your personal information with:

- Potential employers and clients for the purpose of job placement.
- Third-party service providers who perform services on our behalf.
- Legal authorities if required by law or to protect our rights.

- **DATA SECURITY.**

We have implemented appropriate security measures to protect your personal data from accidental loss, unauthorised access, or disclosure.

- **DATA RETENTION.**

We retain your personal data only for as long as necessary to fulfill the purposes we collected it for, including for the purposes of satisfying any legal, accounting, or reporting requirements.

- **YOUR RIGHTS.**

You have the right to:

- Access the personal data we hold about you.
- Request correction or deletion of your personal data.
- Object to or restrict the processing of your personal data.
- Withdraw your consent at any time where we are relying on consent to process your personal data.

- **CHANGES TO THIS PRIVACY STATEMENT.**

We may update this 'Privacy Statement' from time to time. Any changes will be posted on this page with an updated revision date.

- **CONTACT US.**

If you have any questions about this 'Privacy Statement' or our data practices, please contact us at:

- **Satori Recruitment.**

Email- [hello@satorirecruitment.com.au](mailto:hello@satorirecruitment.com.au)

Mobile- 0481 350 374